

The Rural Retreat Town Council held a regular meeting on October 26, 2010, at 7:00 p.m. in the Rural Retreat Town Hall Council Chambers.

**PRESENT RURAL RETREAT TOWN COUNCIL MEMBERS**

Mayor Timothy Litz  
Vice-Mayor Keith Crigger  
Ed Schaack

Dale Yontz  
Jerrell Hall  
Peggy Hash

**ABSENT**

Scott Mecimore

**ADMINISTRATION PRESENT**

Raymond Matney, Town Manager  
Lori Guynn, Clerk/Treasurer  
Scott Mitchell, Police Chief

**OTHERS PRESENT**

Chuck Sullins, Vicar Matt Day – Rural Retreat Lutheran Church

**DETERMINATION OF A QUORUM**

Mayor Litz called the meeting to order and determined a quorum was present.

**INVOCATION**

The invocation was given by Vicar Matt Day.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Mayor Litz.

**APPROVAL OF MINUTES**

A motion was made by Councilmember Yontz, seconded by Councilmember Schaack to approve the minutes of the October 12, 2010 regular meeting as written. The motion passed by a vote of five (5) for: Crigger, Hall, Hash, Schaack, Yontz; zero (0) against; one (1) absent: Mecimore.

**CITIZEN'S TIME**

Those present did not wish to address the Council.

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### **CORRESPONDENCE**

Town Manager Matney read a thank you card from the Rural Retreat Volunteer Emergency Service regarding the town's annual contribution. He also read a letter from Helen Crigger, Treasurer for the Rural Retreat Community Center Board, thanking the town for their annual contribution. Mrs. Crigger explained the funds will be used toward their Capital Improvement Plan.

### **POLICE REPORT**

Chief Mitchell stated he felt the full scale emergency exercise hosted by Wythe County on October 13 went well. He also noted there were no problems with the Rural Retreat Historical Society's annual 5K Pepper Run on October 17. Chief Mitchell further explained he had been notified by Councilmember Yontz that a FedEx truck was traveling on East Railroad Avenue last Wednesday. He followed up on Councilmember Yontz's sighting and discovered the driver had damaged the crossing arm at the East Railroad Avenue / North Greever Street rail crossing. The driver was charged with damaging the crossing arm which was hanging over the railroad tracks and is scheduled to be in court in December. Mayor Litz commented on the constant damage to the railroad crossing and guardrail. Chief Mitchell and Mr. Matney explained instances recently where they have assisted Star Transportation drivers in getting to Mid-Atlantic Manufacturing by following the appropriate route.

Prior to continuing with the agenda, Councilmember Schaack asked Mr. Matney if East Buck Avenue will be open on Halloween night. Mr. Matney responded, yes, the street will be opened on Thursday afternoon and will remain open for the entire weekend to accommodate the increased traffic due to the Rural Retreat and George Wythe football game on Friday and the trick-or-treaters on Halloween night.

### **UNFINISHED BUSINESS**

PROPOSED TOWN NEWSLETTER – No discussion was conducted on this item.

COMMUNITY WARNING SYSTEM – No discussion was conducted on this item.

RECORDING OF MEETINGS AND INSTALLATION OF MONITOR – No discussion was conducted on this item.

KLÖCKNER PENTAPLAST REQUEST – This item was deferred for discussion and was addressed during the Town Manager's Report.

### **NEW BUSINESS**

There were no items offered for discussion.

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### **COMMITTEE REPORTS**

There were no committee reports to be given.

### **TOWN MANAGER'S REPORT**

The Town Manager's report is attached and hereby made a part of these minutes. The following items were discussed and/or acted upon:

**CAPITAL EQUIPMENT** – During the budget planning for this fiscal year, discussion was held on purchasing a one ton dump truck for use by the maintenance department. Vice-Mayor Crigger has been assisting with the search for a truck. Mr. Matney explained the cost of used trucks is not much lower than a new truck. He added this purchase needs to be expedited so the truck can be equipped for snow removal. Vice-Mayor Crigger commented it was unnecessary to buy a used truck that may be several years old and have several miles on it when a new truck can be purchased for approximately \$8,000 more and have close to zero miles on it. He further added \$30,000 had been budgeted for this purchase. The consensus of the Council was to pursue this purchase.

**TEA-21 SIDEWALK/BIKEWAY PROJECT** – There will be no additional demolition until next week at which time work will begin on the portion of East Buck Avenue from Catron Street to North Greever Street. Water and sewer line relocations on North Greever Street will begin tomorrow. The driveway entrances on East Buck Avenue from Catron Street to North Main Street were paved today by Medley's Sugar Grove Asphalt.

Mr. Matney informed the Council that while Medley's Sugar Grove Asphalt was paving the driveway entrances on East Buck Avenue, one property owner negotiated with Ronnie Dalton to have her driveway paved. He stressed the driveway paving was not part of the TEA-21 Sidewalk/Bikeway Project; this is the responsibility of the property owner.

**OUT-OF-TOWN WATER PROJECT UPDATES** – While continuing work on this project, the contractors hit rock on Gienow Road. A bore is being done under the Norfolk Southern crossing on Tea Olive Lane. Portions of the water line on Myrtle Lane will have to be retested prior to being put into service due to failed test results. As previously committed to Wythe County, the Rural Retreat Lake Road extension to serve the Rural Retreat/Wythe County Fairgrounds from the new line instead of from Cedar Springs Road will cost approximately \$17,000. At this time, approximately six residents from the Myrtle Lane area and Rural Retreat Lake Road have not submitted applications for water service in order to take advantage of the waived \$2,000 connection fee. The deadline is Friday. The Cedar Springs Road line is continuing to be pressurized and disinfected.

**IN-TOWN WATER PROJECT** – Cross Pointe Contractors was scheduled to begin work this week but as of today they have not. They are completing another project and upon doing so they will start working on the in-town project. Construction will begin on West Lee Highway.

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**FIRE DEPARTMENT FLOOR** – Representatives from Sherwin Williams recommended S & K sealing in Wytheville to shot blast the floor at the fire department building. S & K Sealing estimated the cost at \$1.00/sq. ft. The total area to shot blast is approximately 6,000 square feet. The total cost to shot blast the floor and purchase the materials to coat the floor is estimated at \$10,000. Mr. Matney commented the floor has been repaired and stabilized but the firemen want a pretty floor. He added the Council may want to talk to the firemen and ask them to pay for a portion of the cost. Mayor Litz commented he felt any work done on the building should be the town's responsibility. Vice-Mayor Crigger expressed his concern of the floor coating coming off and added he felt a new roof was more important because the floor is usable. Councilmember Hall agreed and commented a new roof will be needed in three to five years. Mr. Matney explained the firemen's proposal was for the town to purchase the materials to coat the floor then they would do the labor. The consensus of the Council was to not purchase the materials to coat the floor due to the need of a new roof. Mayor Litz asked Mr. Matney to advise Chief Evans of the Council's decision.

**WELLNESS / FITNESS CENTER** – The Wellness / Fitness Committee met the previous evening with the architect engineer. A footprint plan was distributed for review. This plan was placed on the Klöckner Pentaplast site, which is only a recommended site at this time. The requirements for the Wythe-Bland Community Foundation grant are being completed and a final report will be submitted. At this time the needs of the community need to be identified and the cost to build and operate the facility whether it will be through memberships or other funding. The conceptual study will be completed then a presentation will be given at the next Joint Governing Bodies meeting.

**LEGISLATIVE LUNCHEON** – Wythe County is hosting a legislative luncheon at 12:00 noon on Monday, November 22, 2010 at the Wytheville Meeting Center. The towns of Rural Retreat and Wytheville, Wythe County School Board and Board of Supervisors have been asked to participate in this luncheon. A RSVP is needed by November 12. Mr. Matney asked the council member's to notify Mrs. Guynn if they are planning to attend.

**MONTHLY STATUS REPORT** – The monthly status report from Anderson & Associates, Inc. is available for review.

**KLÖCKNER PENTAPLAST REQUEST** – A response was received from Klöckner Pentaplast regarding Mayor Litz's request that they attend a regular meeting to address the full Council with their concerns of being over charged for sewer services by the town. Klöckner Pentaplast declined Mayor Litz's request due to consultants and legal counsel not being in attendance.

### **TREASURER'S REPORT**

Town Treasurer Guynn informed the Council the annual town Christmas dinner will possibly be held on Wednesday, December 1 and will be catered by Joey's Country Kitchen. She added a definite date will be determined prior to the next meeting and the dinner may be held at the Community Center again this year depending on the number of people attending. She also

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explained she has received an update from BIS, Inc. in reference to the credit card setup. Upon submitting specific information to be placed on the WebFeePay.com website, this should be operational very soon.

Town taxes were mailed on Friday, October 15, Mrs. Guynn noted. She also explained there was a printing error on the personal property tax tickets. The error consists of only one personal property item printing on the ticket with additional items listed as no description. This has resulted in the assessed values of the items to be in random order. Vice-Mayor Crigger asked if this effected the total assessment and tax due on the tickets. Mrs. Guynn responded no, it did not, these amounts are correct.

The bills for October 26, 2010 were read and approved.

**TALK OF THE TOWN**

Mr. Matney is to attend the *Talk of the Town* radio program at the WYVE/WXBX radio station on Wednesday morning.

**ADJOURNMENT**

There being no additional business for discussion, the meeting was adjourned upon a motion by Councilmember Hall and was duly seconded and approved.

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Mayor

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Clerk