

The Rural Retreat Town Council held a regular meeting on August 14, 2007, at 7:00 p.m. in the Rural Retreat Town Hall Council Chambers.

### **PRESENT RURAL RETREAT TOWN COUNCIL MEMBERS**

Mayor Timothy Litz  
Ed Schaack  
Dale Yontz

Keith Crigger  
Jerrell Hall

### **ABSENT**

Vice-Mayor Jim Lloyd  
Scott Mecimore

### **ADMINISTRATION PRESENT**

Raymond Matney, Town Manager  
Robert Lewis, Police Chief  
Lori Guynn, Clerk/Treasurer

### **OTHERS PRESENT**

Rev. Jonathan Hamman – Grace Lutheran Church  
Jayne Hall – Rural Retreat Historical Society

### **DETERMINATION OF A QUORUM**

Mayor Litz called the meeting to order and determined the presence of a quorum.

### **INVOCATION**

The invocation was delivered by Rev. Jonathan Hamman.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Mayor Litz.

### **APPROVAL OF MINUTES**

A motion was made by Councilmember Jerrell Hall, seconded by Councilmember Ed Schaack to approve the minutes of the July 24, 2007 meeting. The motion passed unanimously.

### **CITIZEN'S TIME**

Ms. Jayne Hall with the Rural Retreat Historical Society addressed the Council concerning the annual 5K Pepper Run/Walk to be held October 21, 2007. Ms. Hall stated the route will remain the same as in previous years. This year a Children's Run/Walk is being discussed which would

## **COUNCIL MEETING MINUTES – AUGUST 14, 2007 – PAGE 2**

be conducted at the track beside the Community Center or at Rural Retreat High School following the main race. Councilmember Crigger made a motion to make the 5K Pepper Run/Walk a town sanctioned event. The motion was second by Councilmember Yontz and passed unanimously.

### **CORRESPONDENCE**

Mr. Matney read a letter from Lisa Lark thanking the Town and the American Legion Post #229 for constructing the Veteran's Monument.

The annual elected official's picnic hosted by the Pulaski County Board of Supervisors will be held on Sunday, August 26, 2007 at 1:00 p.m. at the Randolph Park Pavilion. Mr. Matney stated if any councilmember is interested in attending to contact the office. The deadline to RSVP is Friday, August 17, 2007.

Mr. Matney read a thank you card from Mrs. Clela H. Roberts. Mrs. Roberts expressed her appreciation for being honored as Rural Retreat's 2007 Citizen of the Year.

Mid-Atlantic Manufacturing is conducting an open house on Tuesday, August 21, 2007, at 11:00 a.m. Following the ceremony a luncheon will be held. An RSVP has been requested. Any councilmember wanting to attend was asked to contact the office.

### **POLICE REPORT**

Chief Lewis explained his monthly report. He further stated that his report included Heritage Day in which he has heard no negative comments. Also included was Incident Command System (ICS) training which he has completed. Currently this training is not required of elected officials, however if any councilmember is interested in completing this training, the web address may be obtained from Chief Lewis.

### **UNFINISHED BUSINESS**

WEB GIS – Susan Moore with Anderson and Associates, Inc. is working on the sewer line discrepancies that Councilmember Mecimore discussed at the previous meeting. The site is still not operational at this time due to Anderson & Associates, Inc. changing their system servers. This item will be readdressed at the next meeting.

### **NEW BUSINESS**

NONE

### **COMMITTEE REPORTS**

NONE

## **COUNCIL MEETING MINUTES – AUGUST 14, 2007 – PAGE 3**

### **TOWN MANAGER’S REPORT**

The Town Manager’s report is attached and is hereby made a part of these minutes. The following items were discussed and/or acted upon:

**REQUESTS FOR WATER SERVICE** – Two individual requests were received for water service on Magnolia Lane and Rural Retreat Lake Road. Both lines have the pressure capacity to serve additional customers. Councilmember Crigger made a motion to approve both service requests. Councilmember Yontz seconded the motion and it passed unanimously.

**VDH GRANT APPLICATIONS** – The deadline for grant applications with the Virginia Health Department is August 25. The maximum awarded grant is \$25,000. Tentative projects have been discussed with Anderson and Associates, Inc. in which they will provide application assistance. The cost is \$1,500 for the first application and \$2,000 for the second. A resolution must be adopted in order to proceed with the applications. Councilmember Crigger made a motion to allocate the money needed for the development of future services and to adopt the proposed resolutions. Councilmember Yontz seconded the motion and it passed unanimously.

**VML ANNUAL CONFERENCE** – The annual Elected Official’s Conference will be held October 14 – 16, 2007 in Williamsburg. Any councilmember interested in attending was asked to contact the office.

**JERRY’S KIDS** – Mr. Matney is participating in the Muscular Dystrophy Association lock up. Donations are needed to get Mr. Matney out of lock up.

**FIRE DEPARTMENT FEMA GRANT** – The Rural Retreat Volunteer Fire Department has received a FEMA Grant for almost \$40,000 to replace their air system that is used to refill their self-contained breathing apparatus.

### **TREASURER’S REPORT**

The bills were read and approved for August 14, 2007.

### **TALK OF THE TOWN**

No discussion was held on this agenda item.

**COUNCIL MEETING MINUTES – AUGUST 14, 2007 – PAGE 4**

**ADJOURNMENT**

There being no additional business, the meeting was adjourned by Mayor Litz.

---

Mayor

---

Clerk