

The Rural Retreat Town Council held a regular meeting on September 11, 2007, at 7:00 p.m. in the Rural Retreat Town Hall Council Chambers.

### **PRESENT RURAL RETREAT TOWN COUNCIL MEMBERS**

Mayor Timothy Litz  
Vice-Mayor Jim Lloyd  
Ed Schaack

Keith Crigger  
Scott Mecimore  
Jerrell Hall

### **ABSENT**

Dale Yontz

### **ADMINISTRATION PRESENT**

Raymond Matney, Town Manager  
Robert Lewis, Police Chief  
Lori Guynn, Clerk/Treasurer

### **OTHERS PRESENT**

Rev. Roger Crigger – Rural Retreat Pentecostal Holiness Church  
Larry Mooney

### **DETERMINATION OF A QUORUM**

Mayor Litz called the meeting to order and determined the presence of a quorum.

### **INVOCATION**

The invocation was delivered by Rev. Roger Crigger.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Mayor Litz.

### **APPROVAL OF MINUTES**

A motion was made by Councilmember Scott Mecimore, seconded by Vice-Mayor Jim Lloyd to approve the minutes of the August 28, 2007 meeting. The motion passed four (4) for with the following voting in favor: Scott Mecimore, Jim Lloyd, Keith Crigger and Ed Schaack. One (1) abstained: Jerrell Hall.

### **CITIZEN'S TIME**

Rev. Roger Crigger with the Rural Retreat Pentecostal Holiness Church addressed the Council concerning water pressure at the church property. Rev. Crigger explained that his church is in

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the process of building an 8,000 sq. ft. multi-use facility. The engineer is requiring a 1¼ water line to allow for sufficient pressure to the facility. Rev. Crigger stated he spoke to Rodney Hurt with the Town's maintenance crew concerning other possibilities to allow for adequate water pressure to the facility. Mr. Hurt explained two separate options which would be to install a new water connection for an approximate cost \$2,000 or they could connect to the existing line that supplies the church and the youth building.

Rev. Crigger stated upon considering the options proposed by Mr. Hurt they decided to connect to the existing line. When digging out around the meter base they have discovered that there is only a ¾ inch line connected to the meter. He spoke to the engineer and was told that the recommended water line could not be reduced to accommodate the existing line. The main concern is that there will not be adequate water supply for the facility. Rev. Crigger asked the Council for their advice concerning this project and if a new meter base was needed would the Council consider waiving part of the cost.

Town Manager Matney informed Rev. Crigger that the current water line on the property should be sufficient to supply the new facility in addition to the current buildings. Following discussion by the Councilmember's, Mayor Litz asked Mr. Matney to get the cost of an 1¼ meter base. Mr. Matney stated if the meter needed to be upgraded to a larger meter the approximate cost would be \$300 - \$400.

### **CORRESPONDENCE**

Mr. Matney read a proposed proclamation designating September 16 through September 22 as Constitution Week. Councilmember Crigger made the motion to adopt the proclamation as read. The motion was seconded by Vice-Mayor Lloyd and passed unanimously.

### **POLICE REPORT**

Chief Lewis explained his monthly activity report.

Chief Lewis also stated that the Wythe County Sheriff's Office is patrolling the streets that have had speeding concerns. The School Resource Officer is patrolling Buck Avenue and Greever Streets. The patrol divisions are patrolling Mountain View Avenue, Main Street and Chinquapin Avenue.

### **UNFINISHED BUSINESS**

WEB GIS – Councilmember Mecimore gave the Council a demonstration of the website. He explained how the various layers that can be applied provide useful information. Following the demonstration, the Councilmember's discussed the cost of \$5,800 to set up the Web GIS site and the \$366 monthly maintenance fee for Anderson and Associates, Inc. to host and maintain the site. Councilmember Crigger asked how often Wythe County would be updating their parcel information. Mr. Matney stated it would be at Wythe County's discretion.

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Councilmember Schaack asked if the \$2,000 cost that Wythe County is charging is based on whether or not the information is used in house or if it is available to the public. Mr. Matney stated he would have to review the information he has and inform the Council at the next meeting.

Mayor Litz requested that this item remain on the agenda for further discussion at the next meeting.

**FIRE HYDRANTS** – Mr. Matney stated the hydrants that were specifically discussed at the previous meeting have been repaired. The hydrant on South Greever Street has been repaired and is back in service. The hydrant on Richmond Avenue has minor equipment issues that the maintenance crew is in the process of resolving in order to get the hydrant repaired. Mr. Matney further stated that since the previous Council meeting the fire hydrant that had been approved for Briarwood Lane had been installed.

### **NEW BUSINESS**

**TOWN SHOP FACILITY** – Councilmember Mecimore asked Mr. Matney if the maintenance crew would clean off the bank behind the town shop due to weeds and other growth. Mr. Matney said he had contacted VDOT and asked them if they would bring their tractor with the boom arm on it to mow over the bank. If they can't come then the bank will be cleared by hand.

**CABOOSE** – Councilmember Mecimore stated he had noticed the paint on the caboose is fading in places. He further stated that a different type of paint would need to be used in the future to keep the paint from fading.

### **COMMITTEE REPORTS**

**OPERATIONS AND MAINTENANCE COMMITTEE** – Chairperson Jerrell Hall stated that Councilmember Crigger and himself had met with a representative from Dublin Tool and Fastner concerning the floor at Rural Retreat Fire Station. The representative suggested a new generation control joint epoxy that can be squirted into the cracks with little preparation required. The estimated cost of materials is \$300. This product is also designed to allow for the floor to be recoated easily in the future. Councilmember Crigger stated this is a commercial product that is made to withstand skid loader traffic.

### **TOWN MANAGER'S REPORT**

The Town Manager's report is attached and is hereby made a part of these minutes. The following items were discussed and/or acted upon:

**SIEMANS SERVICE CONTRACT** – Siemans Water Technologies is offering an annual service contract for \$3,850 contingent upon Smyth and Russell Counties entering into the same contract. This contract would provide two service visits per year and a ten percent discount on parts. Previously the Town has been covered well by Siemans under a contract, however this same

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proposal has been proposed previously but all parties didn't agree to the contract. The cost for maintenance visits without a contract is \$6,500.

Councilmember Schaack made the motion to accept the proposed contract contingent upon Smyth and Russell Counties adopting the same contract. The motion was seconded by Councilmember Hall. Following additional discussion the motion passed unanimously.

TEA-21 SIDEWALK PROJECTS – The next application deadline for TEA-21 funding is approximately November 1. Mr. Matney recommended engaging Anderson and Associates, Inc. to assist in the application process due to the past success in receiving funding. Previously, the application cost was approximately \$2,000. Councilmember Hall made the motion to allow Anderson and Associates, Inc. to assist in the funding application to not exceed \$2,500. The motion was seconded by Councilmember Crigger and passed unanimously.

EQUIPMENT TRAILER – Due to the purchase of a skid steer loader, the need to move it to the job site and safety concerns in moving the equipment, there has become a need for an equipment trailer. Quotes have been received from three local firms varying from \$2,950 to \$3,675. It was recommended that this request be forwarded to the Operations and Maintenance Committee for review.

**TREASURER'S REPORT**

The bills were read and approved for September 11, 2007.

**TALK OF THE TOWN**

Mr. Matney is to attend the Talk of the Town radio program at WYVE/WXBX radio station on Wednesday morning.

**ADJOURNMENT**

There being no additional business, the meeting was adjourned by Mayor Litz.

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Mayor

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Clerk