

The Rural Retreat Town Council held a regular meeting on November 27, 2007, at 7:00 p.m. in the Rural Retreat Town Hall Council Chambers.

PRESENT RURAL RETREAT TOWN COUNCIL MEMBERS

Mayor Timothy Litz
Vice-Mayor Jim Lloyd
Ed Schaack
Scott Mecimore

Keith Crigger
Jerrell Hall
Dale Yontz

ABSENT

NONE

ADMINISTRATION PRESENT

Raymond Matney, Town Manager
Robert Lewis, Police Chief
Lori Guynn, Clerk/Treasurer

OTHERS PRESENT

Rev. Roger Crigger – Rural Retreat Pentecostal Holiness Church

DETERMINATION OF A QUORUM

Mayor Litz called the meeting to order and determined the presence of a quorum.

INVOCATION

The invocation was delivered by Rev. Roger Crigger.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Litz.

APPROVAL OF MINUTES

A motion was made by Councilmember Scott Mecimore, seconded by Councilmember Dale Yontz to approve the minutes of the November 13, 2007 meeting and the motion passed unanimously.

CITIZEN'S TIME

NONE

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CORRESPONDENCE

Mr. Matney stated he had emailed Parker Dillard with Arcet, Inc. on the status of the facility that is to locate within Rural Retreat. Mr. Dillard stated he had met with a contractor earlier in the day to schedule a preliminary meeting to discuss the facility.

POLICE REPORT

Chief Lewis reminded the Council of the Rural Retreat Christmas Parade scheduled for Sunday, December 2, 2007 at 2:00 p.m. and asked that all members participate. Chief Lewis further stated that in previous years the Wytheville Town Council has participated in the Rural Retreat parade.

Senator Webb's office received the information submitted to them and they are continuing to work on obtaining funding for a siren warning system through the Appalachian Regional Commission. Mayor Litz stated he gets questioned often about installing the new system. Chief Lewis stated if a new system is installed it will be an education process because the system will probably be tested on a weekly basis.

UNFINISHED BUSINESS

NONE

NEW BUSINESS

NONE

COMMITTEE REPORTS

NONE

TOWN MANAGER'S REPORT

The Town Manager's report is attached and is hereby made a part of these minutes. The following items were discussed and/or acted upon:

TEA-21 SIDEWALK PROJECT CHANGE ORDER #2 – A second change order has been received on this project that will increase the project cost by \$4,231.29. This additional cost should correct the drainage issues at Virginia Hospice on North Main Street.

WWTP HEAD WORKS SCREEN – Councilmember Crigger asked if a shelter was necessary to protect the auger. Mr. Matney said the auger was constantly in water so a shelter would not be necessary.

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2008 – 2009 BUDGET – There is a possibility that the 2008/2009 Budget will be adopted prior to completing the 2006/2007 fiscal audit. The General Assembly now requires budgets to be adopted 90 days prior to the end of the fiscal year. Councilmember Schaack asked what the rationale was for passing this new requirement because he thought it would lead to cost overrun. Mr. Matney stated he wasn't sure why this was changed. He further explained the auditing standard changes that are in place that also change how the annual audits are completed.

TREASURER'S REPORT

The bills were read and approved for November 27, 2007.

Vice-Mayor Lloyd read a letter of resignation from the Town Council due to a change in residency effective immediately. Mayor Litz presented Vice-Mayor Lloyd with a plaque recognizing him for his 13 and half years of service to the Rural Retreat community.

Mr. Matney stated the Council has 45 days to fill the vacated seat in which an appointment would need to be made at the first meeting in January because the December 25, 2007 meeting has been cancelled. He asked the council members to think of individuals that may be interested in serving on the Council, to also talk to those individuals and bring those recommendations to the next meeting.

TALK OF THE TOWN

Mayor Litz is to attend the Talk of the Town radio program at WYVE/WXBX radio station on Wednesday morning.

ADJOURNMENT

There being no additional business, the meeting was adjourned by Mayor Litz.

Mayor

Clerk