

The Rural Retreat Town Council held a regular meeting on June 12, 2007, at 7:00 p.m. in the Rural Retreat Town Hall Council Chambers.

PRESENT RURAL RETREAT TOWN COUNCIL MEMBERS

Mayor Timothy Litz
Scott Mecimore
Dale Yontz

Ed Schaack
Jerrell Hall

ABSENT

Vice-Mayor Jim Lloyd

Keith Crigger

ADMINISTRATION PRESENT

Raymond Matney, Town Manager
Lori Guynn, Clerk/Treasurer
Robert Lewis, Police Chief

OTHERS PRESENT

NONE

DETERMINATION OF A QUORUM

Mayor Litz called the meeting to order and determined the presence of a quorum.

INVOCATION

The invocation was delivered by Rev. Ed Schaack.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Litz.

APPROVAL OF MINUTES

A motion was made by Councilmember Ed Schaack, seconded by Councilmember Dale Yontz to approve the minutes of the May 22, 2007 meeting. The motion passed unanimously.

CITIZEN'S TIME

NONE

COUNCIL MEETING MINUTES – JUNE 12, 2007 – PAGE 2

CORRESPONDENCE

Mr. Matney read a letter from the Pulaski County Board of Supervisors stating their annual elected officials' picnic will be held on Sunday, August 26, 2007 at 1:00 p.m. Invitations will be sent at a later time.

A resignation letter from David Johnson was read by Mr. Matney. Mr. Johnson stated he was resigning from his appointment as the Town of Rural Retreat's representative on the Joint Industrial Development Authority Board. The consensus of the Council was to adopt a resolution recognizing Mr. Johnson. Mr. Matney stated the Council needs to take into consideration appointing a person to fill this vacancy.

POLICE REPORT

Chief Lewis explained his monthly activity report.

UNFINISHED BUSINESS

WEB GIS – Councilmember Mecimore asked Mr. Matney if the information from Wythe County had been received. Mr. Matney stated it had been received and he would provide the Council with the website information.

2007/2008 FISCAL BUDGET – Councilmember Mecimore brought forth questions he had concerning the 2007/2008 fiscal budget. He further stated he would like for the sidewalk repair line item to be increased due to deteriorated sidewalks on streets that are not in the TEA-21 plan. Mr. Matney stated there is money that is undesignated that could be used, if needed, to increase that expense item.

NEW BUSINESS

PROPOSED CROSSROADS DEVELOPMENT – Arcet, Inc. is interested in building a distribution/retail center on the property currently being utilized as a truck parking lot. A realtor contacted Mr. Matney and stated they had a client interested in putting in a propane storage facility. He told the realtor he would have to take the request to the Planning Commission because it was a use neither permitted nor denied. The prospective client contacted Mr. Matney and further explained their business and the use is allowed based on the uses allowed in the zoning ordinance. Arcet, Inc. distributes and sells welding gases and supplies.

COMMITTEE REPORTS

NONE

COUNCIL MEETING MINUTES – JUNE 12, 2007 – PAGE 3

TOWN MANAGER’S REPORT

The Town Manager’s report is attached and is hereby made a part of these minutes. The following items were discussed and/or acted upon:

SITE SOLUTIONS REQUEST – As previously reported Site Solutions is interested in placing a cellular antenna for U.S. Cellular on the blue water tank. Utility Services, Inc. has a division of the company that handles negotiating contracts, marketing and installation. They offer this service because they are responsible for the maintenance of utility tanks. Utility Services receives 30 percent of the contract fee in return for handling the negotiations. Mr. Matney stated he received a call from Dan Adams with AEP in which Mr. Adams stated the fee being discussed was too low. The consensus of the Council was to pursue an agreement with Utility Services, Inc.

TEA-21 SIDEWALK PROJECT – The crown of the road has to be milled and repaved so VDOT has been requested to provide a resident inspector to insure that the road and gutter pan are level. Mayor Litz stated he has received several positive comments from people traveling through the area.

CABOOSE ELECTRICAL SERVICE – The fire whistle has been removed from Heritage Hall due to the building needing roof repairs. Ms. Jayne Hall with the Rural Retreat Historical Society requested that the town remove the power meter from Heritage Hall that provides electrical service to the caboose. A pole was set with a disconnect and meter base near the entrance of the alley with a 100 amp service. The approximate cost is \$600.

MOWING OF PROPERTY – Mr. Matney stated that any un-mowed properties in the Town need to be mowed prior to June 30. After this date, the Town will mow the property and the property owner will be billed.

FIRE DEPARTMENT FLOOR – A proposal has been received to repair the floor at the fire department building. The idea proposed was to cut the cracked concrete floor from the center drain to the back wall. Then re-pour the floor to create an expansion joint to allow for future settlement. This item was referred to the Operations and Maintenance Committee for review.

WATER SERVICE REQUEST – A request for water service on Magnolia Lane has been received. Mr. Matney recommended this request be approved. Councilmember Yontz made a motion to approve the request on Magnolia Lane. The motion was seconded by Councilmember Hall and passed unanimously.

RENAMING A PORTION OF WESTFIELD AVENUE – Alpine Street was previously chosen as the name for the portion of Westfield Avenue from Sherwood Avenue to the intersection of Westfield Avenue and Westfield Avenue. A meeting with Wythe County Emergency Services was held in which Mr. Matney was informed that Alpine Street was already used on a county road. The other name discussed was Richfield Street because it combined the names of Richmond Avenue and Westfield Avenue. Councilmember Hall made a motion to pursue the

COUNCIL MEETING MINUTES – JUNE 12, 2007 – PAGE 4

name change if the name Richfield is not in use upon checking all 911 databases within Wythe County. The motion was seconded by Councilmember Mecimore and passed unanimously.

PRE-BID CONFERENCE – A pre-bid conference will be held on Wednesday, June 13 at 2:00 p.m. concerning the maintenance needed to the clarifiers at the Wastewater Treatment Plant.

KPA SEWER DISCHARGE – The sewer discharge from the Klöckner Pentaplast facility has improved.

TREASURER’S REPORT

The bills were read and approved for June 12, 2007.

ADJOURNMENT

There being no additional business, the meeting was adjourned upon a motion by Councilmember Schaack.

Mayor

Clerk