

The Rural Retreat Town Council held a public hearing on June 26, 2007, at 7:00 p.m. in the Rural Retreat Town Hall Council Chambers.

PRESENT RURAL RETREAT TOWN COUNCIL MEMBERS

Mayor Timothy Litz
Ed Schaack
Scott Mecimore

Keith Crigger
Jerrell Hall
Dale Yontz

ABSENT

Vice-Mayor Jim Lloyd

ADMINISTRATION PRESENT

Raymond Matney, Town Manager
Lori Guynn, Clerk/Treasurer
Robert Lewis, Police Chief

OTHERS PRESENT

Rev. Roger Crigger – Rural Retreat Pentecostal Holiness Church

DETERMINATION OF A QUORUM

Mayor Litz called the meeting to order and determined the presence of a quorum.

INVOCATION

The invocation was delivered by Rev. Roger Crigger.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Litz.

APPROVAL OF MINUTES

A motion was made by Councilmember Scott Mecimore, seconded by Councilmember Dale Yontz to approve the minutes of the June 12, 2007 meeting. The motion passed unanimously.

CITIZEN'S TIME

Mayor Litz announced the public hearing being held was to allow public comment prior to the Council adopting the proposed 2007-2008 Fiscal Budget. He further stated he would like to open the public hearing for comment. There being no comments the public hearing was closed. Finance Committee Chairman Keith Crigger made a motion to adopt the 2007-2008 Fiscal Budget. Councilmember Mecimore seconded the motion and it passed unanimously.

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CORRESPONDENCE

NONE

POLICE REPORT

Chief Lewis stated he attended training at the New River Valley Criminal Justice Academy in Dublin the previous week and would be attending additional training during July.

UNFINISHED BUSINESS

WEB GIS – Councilmember Mecimore asked that all Councilmember's think about the WEB GIS program so that at the next meeting a decision could be made whether to purchase this program or not. Councilmember Mecimore stated there was some data that was incorrect or missing from the demo site set up by Anderson & Associates, Inc. Mr. Matney stated he had received the VGIN mapping which should resolve some issues. It was the consensus of the Council to address this item at the next meeting.

NEW BUSINESS

NONE

COMMITTEE REPORTS

Operations and Maintenance Committee Chairperson Jerrell Hall stated the committee did not have a report concerning the floor at the Rural Retreat Fire Department building.

Mr. Matney stated that Town personnel will be meeting with Banker's Insurance on Wednesday to discuss the medical insurance changes. Also a meeting has been set up with BB&T Bank on Friday to discuss and setup the health savings accounts for each employee.

TOWN MANAGER'S REPORT

The Town Manager's report is attached and is hereby made a part of these minutes. The following items were discussed and/or acted upon:

WASTEWATER TREATMENT PLANT CLARIFIERS – Councilmember Crigger made a motion to accept the base bid of \$21,000 and alternate no. one bid of \$13,000 from D. E. Eakin & Sons with the future option on alternate two and to pay the entire cost from the salt water processing fund. The motion was seconded by Councilmember Hall. Councilmember Mecimore asked if there was a warranty on the work being completed. Mr. Matney stated the specifications stated a warranty of five years.

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Mr. Matney stated there is a problem with the comminator at the treatment plant. Currently research is being conducted to get the cost of a new comminator, repair the old one or to replace it with a grinder or mechanical bar screen. The information obtained and a recommendation will be brought back to the Council at a later time.

WATER TANK ATTACHMENT AGREEMENT – Councilmember Hall stated he thought Utility Services, Inc. was completing a fair amount to work for the percentage of profit they are requesting. Councilmember Mecimore asked if the Town Council was allowed to give final approval for what companies can place an antenna on the water tank. Mr. Matney responded that Utility Services would approve the companies but he would address that issue with Utility Services. A motion was made by Councilmember Mecimore to approve the proposed contract with Utility Services pending the addition of a statement allowing the Town Council final approval of attachments. Councilmember Yontz seconded the motion and it passed unanimously.

APPOINTMENT TO THE JIDA – Councilmember Mecimore made a motion to appoint Councilmember Dale Yontz to fill the seat vacated by Dr. David Johnson on the Joint Industrial Development Authority Board. The motion was seconded by Councilmember Hall and passed unanimously.

Mr. Matney stated he had drafted a resolution in recognition of Dr. David Johnson for his time serving as the Town's representative on the Joint Industrial Development Authority Board. Mr. Matney read the proposed resolution. A motion was made by Councilmember Crigger to adopt the resolution to recognize Dr. Johnson. Councilmember Yontz seconded the motion and it passed unanimously.

NEW ACCOUNTING SOFTWARE – Discussion was held concerning the option of maintaining purchase order information in the accounting software. Councilmember Crigger recommended setting a limit of \$500.

TREASURER'S REPORT

The bills were read and approved for June 26, 2007.

TALK OF THE TOWN

Mayor Litz asked if anyone would be available to participate in the Talk of the Town radio show with Danny Gordon at WYVE/WXBX the following morning. It was the consensus that Mayor Litz would attend the program.

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ADJOURNMENT

There being no additional business, the meeting was adjourned by Mayor Litz.

Mayor

Clerk